

**St. Michael's Parish Council Meeting**  
**August 21,2018**

Present: David Lebo, Christian Sam, Jeff Curry, Julia Ritter, Sara Armanious, Gus Flizanes, Valerie Flizanes, Ed Sam, Fotini Wetzel, Pete Papas, Don Yoder, Veronica Fennell, and Melanie Bell

Excused: Carol Patton, Jillian Crowe, Fred Charles

Clergy: The Very Reverend John Nosal

**I. Opening Prayers and Father John's remarks to the Parish Council:**

Father John spoke about a podcast on Ancient Faith Radio about evangelism and requested that the PC listen to the podcast as continuing education. He asked that the PC be ready to discuss it at the October PC meeting. Father also explained that he is striving to speak with clarity about St. Michael's financial situation when he speaks to parishioners while making phone calls. There was a discussion about the purpose of his calls and different approaches.

**II. Chairman's Remarks:**

David Lebo reiterated Fr. John's remarks about the AFR evangelism podcast and also encouraged the PC members to listen to it for discussion at the October PC meeting.

**III. Minutes and Agenda:**

**Chris S. made motion to accept the minutes with one addition, 2<sup>nd</sup> Jeff C, all in favor, motion passed.**

**IV. Financial Report:**

Chris Sam presented the Statement of Financial Income and Expense and the Statement of Financial position July,2018. He noted that, although attendance has been light over the summer, collections have been higher than expected. Currently the deficit is -\$33,756.22. He said that, barring any capital expenses, the deficit may be less than is projected in the budget. The significant non-recurring expenses in July were rental of the pavilion for the Parish picnic which was \$90.00, the parking lot lights replacement by Robbins Electric which was \$620.93 and an increase in Clergy Insurance which was \$300.00 (this is paid to the Archdiocese. It was previously \$900.00 and now is \$1200.00).

**Don Y. motion to accept the financial report Melanie B. 2<sup>nd</sup>, all in favor motion passed**

A discussion followed concerning the distribution of funds for camp scholarships and the possible discrepancy in the diocesan assessment amount about which Father John is to make an inquiry.

**V. Vital for Tonight:**

**A. Stewardship Team Report:**

Pete Papas reported that the next Stewardship team meeting would be on Tuesday, September 18 at 9 AM. They began their meetings on February 15,2018 and have met eleven times. After updating the Ministry Teams document and passing the document to the Parish council, they have been focusing on the October Pledge Drive. In addition to the Kick-off Sunday with Father's talk and a bulletin announcement, a pledge month sign and the mailing of Pledge envelope, the team will continue to focus on Stewardship through November/December. They are planning a "Stewardship Corner" on the parish website which will be updated throughout the year and inquire about the possibility of establishing an online donation capability.



**D. Reformat "in house" envelopes (see Action item list)**

**E. Advent Wreath furniture:**

Fr. John reported that the furniture for the Advent wreath will be ready for Advent, 2018

**F. Power Church upgrade: TABLED**

**VII. New Business:**

**Telephones:**

After discussion it remains the consensus that one phone with multiple handsets is the most cost effective option.

**VIII. Parish Ministry Teams Reports:**

PC vice president, Veronica Fennell continues to work on revitalizing the parish ministry teams. Parish security is a new team.

**A. Parish Security:**

Don Yoder reported that he contacted Westmoreland County 911 to ensure that St. Michael's had the correct numbers for first responders.

**B. Food on the Hill:**

Gus Flizanes reported that FOH served 15 people in August. They currently have \$1,239.00 in their account.

**C. Antiochian Women:**

Valerie Flizanes presented the AW Income/Expense report for 6/30/18 through 7/29/18. Their available funds as of 7/29/18 is \$5,254.88. She reported that Connie Volchko continues to work on the collection of donated school supplies for distribution by the IOCC and cooking for the MB is completed. Valerie also asked that the rental agreement for the social hall be revised.

**D. Scrip Gift Card Fundraiser:**

Fotini Wetzel reported that the total raised through scrip cards since the start of the program is \$573.51. The total amount in gift cards purchased by St. Michael's parishioners and the AW is \$18,575. The rate of return is 3.09%

**E. Church School:**

The first day of Church School will be September 2. There will be no Church School on September 9 because of the MB. Fotini Wetzel reported that the Church School is still in need of teachers, both full-time and substitute. She provided the volunteer clearances website and the dates that Church School will be in session. They are working on the curriculum for 6<sup>th</sup>-8<sup>th</sup> graders and the high schoolers.

**Chris Sam made motion to adjourn. 2<sup>nd</sup> Jeff Curry, all in favor motion passed**

**The next PC meeting will be 9/18/18 at 7:00 PM. The executive council meets at 6:30 PM**

Respectfully submitted by Melanie Bell

## **Action Item List**

### **Parish Council promise made 9/19/17:**

David Lebo to schedule meeting with Debbie to review PowerChurch/Quick Books

### **Parish Council promise made 3/27/18:**

Council members who have not returned parish membership forms

### **Parish Council promises made 7/24/18:**

Father John to continue with parish membership forms follow up calls.

All PC members to review annual audit/findings report draft submitted by Jillian Crowe, the video statement, the list of parish safety points submitted by Don Yoder, the document submitted by Ronnie Fennell "Without Fear of Evil: Safety and Security of the Faithful".

### **Parish Council promises made 8/21/18:**

Julia Ritter will work on redesigning donation envelopes

PC will watch AFR evangelism podcast recommended by Fr. John and David Lebo

PC will review health insurance for Fr. John's dependents.

Fr. John will inquire about Diocesan assessment regarding any discrepancies in the amount.

