

St. Michael's Parish Council Meeting

December 18, 2018

Present: David Lebo, Chris Sam, Jeff Curry, Gus Flizanes, Jillian Crowe, Julia Ritter, Don Yoder, Veronica Fennell, Christine Mansour, Valerie Flizanes, Ed Sam, Frank Porembka, Petros Papas, Fotini Wetzel and Melanie Bell

Excused: Fred Charles and Sara Armanious

Clergy: The Very Reverend John Nosal

I. Opening Prayers and Father John's Opening Remarks to Parish Council:

Father John thanked both the existing and the newly elected PC members for their service both past and future.

II. Chairman's Remarks: David Lebo thanked the PC for his time as PC chairman.

III. Minutes and Agenda:

Chris Sam made a motion to accept the minutes as submitted, 2nd Fotini A., all in favor, motion passed.

IV. Financial Report:

Chris Sam presented the Statement of Financial Income and Expense (January-November 2018) and the Statement of Financial Position as of November 30, 2018. As of November 30, 2018 St. Michael's deficit is \$33,364.50 and there is \$45,713.28 in the general fund checking account. The significant non-recurring expenses were \$119.50 for a repair on the outside freezer, \$100.00 for a repair on the bathroom vent, and \$250.16 for the purchase of 2 griddles. Jeff Curry also presented a report on the electric supplier rates for the church (commercial rate) and the parish house (residential rate). After researching the rates from suppliers in Pennsylvania, he secured a rate of 4.19 cents/kWh from American Power and Gas for the Church. This is a variable rate which he will closely monitor. He also reported that he secured a rate of 5.0 cents kwh from Cirro Energy for the parish House which is a fixed rate for twelve months.

Melanie B made motion to accept the financial report, 2nd Don Yoder, all in favor, motion passed.

A discussion followed about the possibility of simplifying the financial report. After an explanation from Chris S and Jeff C about the methodology they utilize for the reports, it was suggested that a monthly report which would show income for the month and expenses for the month may be helpful.

V. Vital for Tonight:

A. Stewardship:

Petros Papas reported that the Stewardship Team met eleven times in 2018. He said that the team had talked extensively about all three aspects of Stewardship—time, talent and treasure. He also reported that currently 69 pledge cards have been returned and he spoke about the importance of thanking people who have pledged as well as communicating the positive financial outcomes of St Michael's in 2018. Petros also spoke about the importance of communicating to parishioners who don't attend Church regularly in a way other than the website. He said he would not be reporting to the PC again until later in 2019.

B. Mediterranean Buffet:

Petros Papas reported that he would not be reporting on the MB every month because the major items suggested by the follow-up meetings had been accomplished (purchase of the gyros griddles) but they would continue to any comments and recommendations and that if something significant needed to be addressed, he would notify the PC.

VI. Current Business:

A. Action Item List: see the last page

B. Facility Maintenance:

Gus Flizanes opened his report by asking the PC what they wanted included in his reports in the future. After discussion, it was agreed that he should report on any safety issues/items of which he was aware and any repair that would cost over \$250.00.

PC discussed the cleaning of the front steps not only of snow, but also of fallen leaves and any other debris that may accumulate. Additionally Gus said that he had had complaints about the cleanliness of the Church in general. It was agreed after discussion that Father John and Gus F. would speak to the custodian. Additionally, Gus reported that the plumber is coming to do some repairs on the bathrooms, Donahues will be inspecting all units, and the backflow inspection will be done. All of these maintenance items will occur Friday, December 22, 2018.

C. Reformat in-house envelopes:

Julia Ritter reported that she has completed the reformatting of the envelopes and the informational pamphlets and is awaiting feedback from Debbie (church secretary) and Father John.

D. Bishop Thomas's 2019 Visit to St. Michael's:

Father John will ask Bishop Thomas to choose a weekend to come for his visit.

VII. New Business:

A. Antiochian Village Scholarship for Campers:

Jeff Curry made motion to award the 2018 AV camp attendees \$100.00 each from the Ina Abraham Scholarship Fund and St. Michael's Village Summer Camp Fund, 2nd Jillian Crowe, motion passed with 7 yes, 0 no, 2 abstentions based on conflict of interest concerns (children attended camp).

A brief discussion followed about including Anna Zarras, who no longer attends St Michael's but did at the time she applied to AV.

Christian Sam made motion to include Anna Zarras as a recipient of the retroactive camp scholarship approved in the previous motion, 2nd Julia R., all in favor, motion passed.

Christian Sam made a motion to use \$700.00 from the Ina Abraham Scholarship Fund and \$300.00 from the St. Michael's Village Summer Camp Fund to award the retroactive scholarships approved in the previous motion, Jeff C. 2nd, all in favor, motion passed.

VIII. Parish Ministry Team Reports:

A. Team Leader Reports

- 1. Food on the Hill:** Gus Flizanes reported that FOH served 17 people in December, 2018 and beginning January, 2019, they would be changing their serving day to the last Tuesday of the month. He also said that going forward he would be giving only a quarterly report for FOH at PC meetings. Currently FOH has \$1376.00 in its checking account.
- 2. AW:** Valerie Flizanes presented the PC with a check in the amount of \$3430.00 to pay the balance owed for the kitchen upgrade. She reported that currently the AW have \$7668.68 in their checking account. She reported that the AW would have elections for officers at the December 30, 2018 meeting and that the AW luncheon is planned for Sunday, January 13, 2019.
- 3. Amen:** The Antiochian Men will meet on Saturday, December 22, 2018 at Bean and Baquette.
- 4. Scrip Card Fundraiser:** Fotini W. reported that the total raised since the start of the scrip of the project is \$770.73. The total amount of cards purchased by 13 parishioners and the AW is \$24,205.00. She also distributed a list of the scrip card order dates for 2019. Fotini W. also presented a challenge to the PC about fundraisers. She asked that each PC member present an idea for a fundraiser with details about its feasibility.
- 5. Bookstore:** Frank Porembka stated that the bookstore report had not been included on the agenda for the annual Parish meeting on December 2, 2018.
- 6. Parish Safety Team:** Don Yoder reported that he spoke with Rampart Security about installing cameras that would monitor doors. These cameras would not be part of the current security system and would allow a Safety team member or usher to monitor the camera with their smart phone or tablet or any device with the capability of downloading the accompanying application. After a brief discussion, the PC agreed to ask Rampart Security to do an assessment of the need for monitoring cameras and give an estimate for

