

**St. Michael's Parish Council Meeting
January 15,2019**

Present: Julia Ritter, Christian Sam, Fotini Wetzel, Sara Armanious, Gust Flizanes, Christine Mansour, Don Yoder, Melanie Bell, Valerie Flizanes, Frank Porembka, David Lebo and Don Yoder

Absent : Jillian Crowe, Fred Charles and Jeff Curry

Clergy : The Very Reverend John Nosal

I. Opening Prayers and Father John's Opening Remarks to Parish Council:

Father John blessed areas of the Church, which had not been blessed previously, with the Parish Council.

II. Chairwoman's Remarks:

Julia Ritter asked PC members to carefully read the agenda and encouraged members to add or offer suggestions about the agenda. She said she wants to facilitate discussion and recognize those who wish to speak while having a goal to have meetings lasting two hours if possible.

III. Minutes from previous meeting: Melanie Bell

After discussion about adding items to the Action Item List, **David Lebo made motion to approve the minute with additions, Fotini W. 2nd all in favor , motion passed.**

IV. Parishioners/Visitors:

Rick Shaheen, the team leader for the Down to Earth Ministry Team (outside maintenance), attended the meeting. Gust Flizanes submitted a list (for approval and review) of team responsibilities. After discussion it was agreed that Rick would meet with Gust F. and Father John to discuss a continuity and coordination plan. Rick S. will report to the PC after that meeting.

V. Financial Report:

Chris Sam presented January Financial Report which the fully updated income/expenses for 2018. It showed a loss of \$31,763.58 for 2018 versus a budgeted loss of \$51,691.92 for the year. The report also included the non-typical expenses for December which included the following:

1. Pavilion Rental for 2019 picnic:	\$ 90.00
2. Parish Handbook printing	\$ 320.00
3. Plumbing work	\$360.00
4. 2018 Summer Camp Scholarships (from earmarked funds)	\$1,000.00
5. Mortgage reduction payment	\$1,200.61
6.2019 Archdiocese assessment deposit	\$14,400.00

Chris S. also presented the 2019 Proposed budget which was the result of the January 5,2019 budget committee meeting and was designed to mirror the actuals of the 2018 income/expenses. The projected income of the proposed budget is \$222,400.00 and the projected expenses are \$253,893.92 with a projected deficit of \$31,493.92. After discussion of the budget and explanations of the line items which did not mirror the 2018 actuals, **David Lebo made a motion to approve the budget, Fotini W. 2nd ,7 yes, 0 no, 1 abstention**

VI. Facility Report and Food on the Hill:

Gust Flizanes reported that FOH served 17 people in December,2018 and sent 30 meals to Greater Things. As of December 31,2018, FOH had \$1,376.00 in their account. Beginning January,2019 they will be serving on

the last Tuesday of the month. Gust also reported that the FOH has a tentative of March 2, 2019 for a Spring Dance the proceeds of which will go to St. Michael's general fund.

Facility Maintenance:

Gust F. requested that the names on the emergency call list for Rampart Security be revised/updated. He also reported that he has requested MSDS sheets from Lawn Rx which is the company that sprays parts of the church grounds biannually to control weeds

Gust presented two lists of proposed repair and replacement projects based on the 2019 Capital Budget. The option #1 list was higher cost projects and the option #2 list were lower cost projects. After discussion centering on cost and safety issues, **Christine M made a motion to replace the electrical circuit breaker in the church basement which is considered unsafe and is no longer made, Sara A. 2nd, all in favor, motion passed.** The cost estimate for this project is \$1,605.00.

VII. Current Business:

A. New envelopes and cards:

Julia Ritter presented her designs for candle and prayers of oblation donation envelopes as well as designs for thank you notes. After discussion about uses and amount for suggested donations, the discussion was tabled.

B. Fotini's Fundraising Proposal Follow-up:

PC members presented ideas for fundraisers. Julia R. asked that a subcommittee be formed to discuss the feasibility of the fundraisers suggested. Fr. John was asked to place an announcement in the Sunday bulletin asking parishioners for fundraising ideas.

VIII. New Business:

A. Bed/Cot (for injured or infirmed)

After discussion it was decided that a cot for someone who has become ill at church should have wheels. Julia R. will pursue looking for a wheeled cot.

B. Communicating news to parishioners:

Fr. John reported that a mass email system is being considered. An automated phone call system was also suggested.

C. Achieva Request:

Achieva (formerly ARC) asked for interior use of the Church building between 9:00 -9:30 AM and from 2:00-2:30PM four days a week. (At the November, 2018 meeting the PC approved a request from Achieva to use the parking lot) There was a discussion about what part of the Church they would need to access as well as the logistics of unlocking and locking the Church and if the current insurance carried by the Church would cover this usage.

Fotini W. made a motion to approve a two month trial period for interior access for Achieva if there no insurance impediments, Melanie B 2nd 6 yes, 0 no 2 abstentions, motion passed

IX. Parish Ministry Team Reports:

A. Bookstore:

Frank Porembka requested that St. Michael's give Matthew Garrett, a former parishioner, a gift for his recent ordination to the Priesthood

B. Antiochian Women:

Valerie Flizanes presented the AW income/expense report for 11/25/18 through 12/30/18. The AW total available funds were \$8,569.94. She also reported that the AW Lenten Retreat would be held March 29-31,2019 at Antiochian Village. Additionally Valerie asked that the updating of the social hall use agreement be included on the agenda of the next PC meeting.

C. Security Team:

Don Yoder presented a proposal/estimate from Rampart Security to install two cameras in the church to monitor doors at the main entrance of the building and the door near the multi- purpose room. The proposal amount was \$1498.50. which included the labor to install the cameras.

D. Church School:

Fotini W. Reported that the Church School would have its Glad Tidings and Spaghetti Luncheon on Sunday, February 2019. The Church School is also having a Parish Life Conference workshop on Saturday, February 25,2019. She asked for Church School teachers and substitutes teacher volunteers.

E. Scrip Cards:

The next day for ordering scrip cards will be Sunday, February 3,2019. In January four parishioners ordered \$850.00 worth of gift cards which resulted in \$27.02 earnings for St. Michael's.

X. Announcements and Closing Remarks:

No scheduled facility rentals

Next Parish Council meeting: Tuesday, February 19, 2019 @ 7:00 PM

Respectfully submitted by Melanie Bell

